

# CAUCASUS DOCTORAL SCHOOL

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# PhD Application

**FIELD: PhD in Management**

**PhD in Economics**

**INSTRUCTIONS FOR COMPLETING THIS APPLICATION**

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**Please print carefully in ink (no pencil). Answer every question completely.**

**Submit all materials, including transcripts and letters of recommendation, with your application in one envelope.**

**The application, together with all supporting materials, becomes the property of the PhD Programs of Caucasus Doctoral School (CDS). We are unable to return anything submitted.**

• **Master or equivalent Degree Diploma** notarized photocopy from an accredited university

• **Diploma Transcript** notarized photocopy

• **English Language Certificate** of B2 level or Bachelor or Master Diploma of English program (if such proof/certificate is not presented, applicant will have to undergo an exam)

• **Statement of Purpose**  
Tell us about the process through which you decided to pursue a PhD in Management or Economics, as well as your research interests and your career plans. This is your opportunity to help us better understand who you are as an individual, a potential researcher, and a future academic. Please double space your statement.

• **Letters of Recommendation**  
Two letters of recommendation are expected. Fewer than two will probably diminish your chances of admission, but more than two are unlikely to improve those chances. The letters should be from those who have taught you most recently in the field in which you wish to do graduate work. If you recently have been out of school, one letter should be from your employer, supervisor, or other person familiar with your most recent activities.

• **Resume**  
You must submit a current resume that describes your work history and education.

• **The application cannot be processed until you have signed it.** Please make sure that you have signed all other forms on which your signature is required.

***Submit your completed application and supporting documents to:***

**Caucasus Doctoral School,  
Caucasus University**  
1 Paata Saakadze Str. 0102  
Tbilisi, Georgia  
Tell: (+995 32) 2377777  
Email: [achubinidze@cu.edu.ge](mailto:achubinidze@cu.edu.ge)



# PhD Program APPLICATION FORM FOR ADMISSION

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**Name** \_\_\_\_\_  
Surname First Name Middle

• **Sex**  Male  Female      • **Date of Birth** \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
DD MM YYYY

• **Nationality** \_\_\_\_\_ • **Country of Citizenship** \_\_\_\_\_

• **Current Address**

• **Permanent Address (if different)**

Number and Street:	Number and Street:
Apartment Number:	Apartment Number:
City and Zip Code:	City and Zip Code:
Country:	Country:

• **Home Phone** \_\_\_\_\_ • **Work Phone** \_\_\_\_\_ • **Fax** \_\_\_\_\_

• **E-mail:** \_\_\_\_\_ • **Home page URL:** \_\_\_\_\_

• **EDUCATION INFORMATION** (If more space is needed, please attach addendum)  
 (The official copies of all transcripts must be enclosed along with the application)

Name and Location of the Educational Institution	Degree	Major	Dates Attended	
			From	To

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**Scholarships, prizes and other distinctions obtained (list only the most important):**

<b>Name of Award</b>	<b>Reason for Award</b>	<b>Date of Award</b>	<b>Value of Award if any</b>

• **Professional Examinations Passed:**

\_\_\_\_\_

**EMPLOYMENT HISTORY**

<b>Organization</b>	<b>Location</b>	<b>Period of Employment</b>	<b>Title</b>

• **Please list articles, books, or any other materials published, or any inventions patented:**

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• **Please attach a detailed statement explaining why you are interested in PhD Program.**

**I certify that the information provided on this form and on any attached documents is true and accurate to the best of my knowledge. I understand that omissions or falsifications may result in denial or revocation of admission. I understand that this form is only one part of the application process and that all application materials required by the Caucasus Doctoral School must be submitted for me to be considered for admission.**

**Signature of Applicant** \_\_\_\_\_ **Date:** \_\_\_\_\_



# CAUCASUS DOCTORAL SCHOOL

## SUPPORTING REFERENCE

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### INSTRUCTION FOR A REFEREE SUPPORTING AN APPLICATION TO A PHD PROGRAM

#### To be completed by the applicant

Name(legal) \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
Last (family) First Name Title (Mr/Mrs/Miss/Dr etc)

Date of Birth \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ Sex:  Male  Female  
DD MM YYYY

Email \_\_\_\_\_ Telephone \_\_\_\_\_

Major Area  Finance  Marketing  Management

#### To be completed by the referee

Referee \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
Name Position

Institution \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
Name Faculty

Address \_\_\_\_\_ / Telephone / \_\_\_\_\_

City \_\_\_\_\_ / E-mail: \_\_\_\_\_

Country \_\_\_\_\_

**This form is not the reference. Please now write your reference or recommendation on a separate sheet of paper. The paper should be the letterhead of your institution: if you are not able to use a letterhead, please attach your business card and make sure you sign and date the reference.**

CDS would appreciate a statement form from you concerning how well you think this applicant will do as a PhD student in preparation for a career in research and teaching. It would be helpful to the selection committee if you could include in your statement answers to the following questions:

- How long have you known the applicant and in what capacity? Please include the context of your interaction
- What do you consider to be the applicant's talents and strengths?
- What do you consider to be the applicant's weaknesses or development needs?
- How well suited is the applicant to conducting independent and original research?
- As a member of the CDS community, the applicant would be expected to participate in intellectual discussion with both faculty and students. How would you expect him/her to engage in this lively academic debate and criticism?

Referee's signature \_\_\_\_\_ Date \_\_\_\_\_

#### To deliver, please:

- 1 Enclose one copy of this form and your recommendation in a SEALED envelope.
  - 2 Sign your name across the seal and cover it with clear tape.
  - 3 Return the envelope to the applicant. **Please do not send it direct to CDS.**
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Address \_\_\_\_\_ / Telephone / \_\_\_\_\_

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